



**Government  
of South Australia**

# **CARCLEW INC**

## **2019-20 Annual Report**

**CARCLEW INC**

11 Jeffcott Street, North Adelaide 5006

[carclew.com.au](http://carclew.com.au)

Contact phone number: 82675111

Contact email: [twalton@carclew.org.au](mailto:twalton@carclew.org.au)

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To:

The Hon Minister John Gardner MP

Minister for Education

Member of the House of Assembly

Dear Minister Gardner,

This annual report will be presented to Parliament to meet the statutory reporting requirements of *Associations Incorporations Act 1985*. Classified as a corporate agency under the *Public Sector Act 2009*, Carclew is bound by certain sections of that Act and the requirements of Premier and Cabinet Circular *PC013 Annual Reporting*.

This report is verified to be accurate for the purposes of annual reporting to the Parliament of South Australia.

Submitted on behalf of the CARCLEW INC by:

Patricia Helen Walton

Chief Executive

Date 23/Sep/2020

Signature



## From the Chief Executive

2019-20 has been a year of unexpected challenges for Carclew, independent artists, the youth arts sector, schools, families and communities, locally, nationally and internationally. The impact of the COVID-19 global pandemic has radically changed how we plan, program and work. It has revised our priorities, made us reconsider our limitations and given us impetus to change, sometimes in unexpected ways. We have met the need to keep staff, artists and participants and their families safe from harm while providing employment and the support that deep involvement in creative experiences offers to our extended community.

Carclew's Mission is to embed creativity in communities, schools and careers. We offer the largest multi-artform program of high quality creative experiences for children and young people aged 26 and under, across South Australia. In mid-March, within a 48-hour period, all staff began working from home and effectively commenced the task of re-planning and redevising programs that were in mid delivery. Each of our 25 programs needed a bespoke solution involving renegotiation with funding and delivery partners, which often resulted in alternative models of delivery and engagement involving digital solutions. I am immensely proud of the way in which the staff and the artists we employ have remained on task, collegiate and focused on solutions that may not have been considered. The intervention of State and Federal assistance packages allowed us to retain staff to implement that reprogramming, and support casual artists as much as possible in those uncertain months. Those financial support initiatives have helped deliver a positive result for the year and have given management and the Board confidence to steer our way through the challenges.

The 2019-20 program has included exciting initiatives: music education in primary and secondary schools; mentoring of career pathways for metro and regional early-career arts workers; a multigenerational cultural research and documentation program in remote APY Land communities; professional learning in the arts curriculum for teachers; and ongoing programs in some of South Australia's most disadvantaged communities. Carclew continued to demonstrate leadership in youth arts nationally through delivering our second National Youth Arts Summit in September, bringing over 100 arts workers from across the country to South Australia for a two-day professional gathering to explore practice, policy and leadership in the sector.

Carclew's annual operational grant invests approximately \$1m through grants programs for independent artists' projects and professional development, and for youth arts companies working with diverse communities including disability, First Nations and regional. This somewhat hidden investment is essential financial support for the whole arts industry as well as our immediate youth arts community: building creative expertise and expression, stimulating audience engagement, and supporting social cohesion both now and into the future.

In 2019-20 Carclew engaged 275 independent artists and arts workers approximately half of whom are in the early stages of their careers providing income and on-the-job experience for graduates and other professionals.

A handwritten signature in black ink, appearing to read 'Tricia Walton', with a long horizontal flourish extending to the right.

Tricia Walton  
**Chief Executive**  
Carclew Inc



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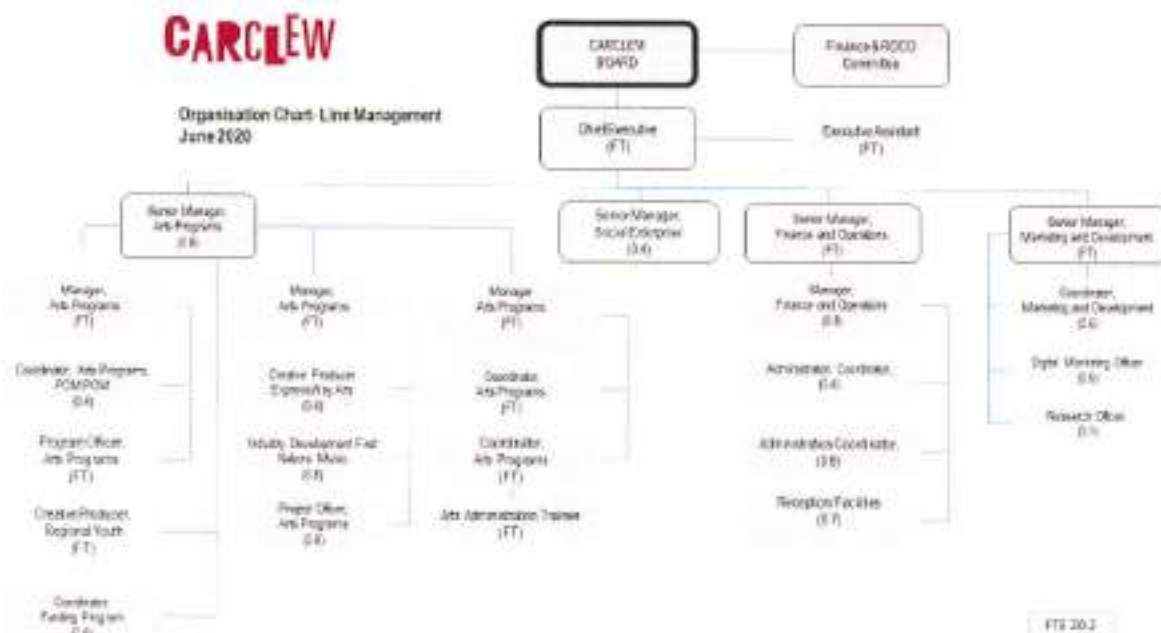
## Overview: about the agency

### Our strategic focus

<b>Our Purpose</b>	<p>Our Mission is:</p> <p>Embed creativity in communities, schools and careers.</p>
<b>Our Vision</b>	<p>All children and young people have cultural and creative confidence to positively navigate the changing world.</p>
<b>Our Values</b>	<p>Respectful, Collaborative, Flexible, Nurturing, Equitable</p>
<b>Our functions, objectives and deliverables</b>	<p>As the largest youth arts organisation in South Australia, Carclew brings the very best of multi-art programming to children, teenagers and emerging artists across the state, especially those with the least access.</p> <p>We invest in building confidence and well-being, assist with learning outcomes, and identify alternative or non-traditional career paths.</p> <p>We specialise in complex collaborations with arts and non-arts partners designed to build the capacity and confidence of children and young people as conceptual contributors and co-creators.</p> <p>Goals:</p> <p>#1 Anticipate and create the future as a leader in youth arts</p> <p>#2 Create ambitious and transformative arts programs</p> <p>#3 Extend access, inclusion and diverse representation in all that we do</p> <p>#4 Establish creative participation as vital to wellbeing</p> <p>#5 Have strong governance, sound finances and great people</p>



## Our organisational structure



## Changes to the agency

During 2019-20 there were no changes to the agency's structure and objectives as a result of internal reviews or machinery of government changes.

## Our Minister

The Hon John Gardner MP is the Minister for Education.

## Our Executive team

Tricia Walton is the Chief Executive responsible for leading all internal and external relationships, funding, staffing and programming. Reports to the Board.

## Legislation administered by the agency

N/A.

## Other related agencies (within the Minister's area/s of responsibility)

Patch Theatre Company

Restless Dance Theatre

SA Circus School, home of Cirkidz

Riverland Youth Theatre

D'Faces of Youth Arts

## The agency's performance

### Performance at a glance

Increased regional programming and participation:

- Planning is in place for delivery into 5 regional schools for our Aboriginal Artists In Schools program.
- Collaboration with Country Arts SA employs a full-time Creative Producer with 64 participants in programs delivered
- Publication by Currency Press of *This Was Urgent Yesterday* anthology of regional writing
- National Youth Arts Summit attracted funds to facilitate regional attendance with 22% of attendees being from regional communities

Resilient adjustment to impact of COVID-19:

- On 16 March all programs were closed and staff informed they would be working from home. By 18 March 80% had relocated to home offices and investigated viability of remodelling programs to be delivered online instead of face-to-face.
- Developed and delivered a \$40k Rapid Response Grant program within a three-week period in April to support early career artists to continue their work as doors closed to them. This initiative attracted further support from private donors
- Three DEAL program introductory videos were developed for schools to encourage engagement

Programming led by young people:

- In partnership with the Commissioner for Children and Young People, Carclew Futures saw a team of 10 young people aged 12-15 directing the selection and distribution of \$10,000 arts funding
- The second National Youth Arts Summit hosted by Carclew, called *Make Space*, held in September 2019 was led by 48 arts workers aged 30 and under who informed program discussion and deliberations for much of the 2-day event.

Innovative collaboration:

- The project Music Match won an [international Grand Prix award in the category of Cross Institution Partnerships](#) and was a case study on collaboration at the [Culture Business \(Sydney\)](#) conference 11 and 12 November 2019.

Aboriginal and Torres Strait Island Program:

- Tjitjiku Tjukurpa involved three remote APY Lands schools and their communities over a total of 31 days engaging 15 cultural leaders and artists and 68 participants in total. Students performed the Inma learnt as a result of the project at the nationally televised Closing of the Climb Ceremony at the Mutijulu on 26 October 2019.
- Music At Work (MAW) is a multi-layered contemporary music industries pathways program piloted in eight high schools and includes the MAW First Nations strategy

with the objective of professional development for First Nations music artists and industry professionals working in contemporary music and media. MAW First Nations is ATSI led with six artists engaged in the commencing months of delivery alongside a partnership with the South Australian Aboriginal Secondary Training Academy (SAASTA)

- Planning for delivery into 14 schools for the Aboriginal Artists in Schools program with demand greater than current available resources
- Fit-out of the Gig Rig – a four-wheel-drive mobile sound and media studio, equipped to host sound recording, song writing, filmmaking and podcasting activity as well as technical support for live performance. In the first instance, the Gig Rig will be utilised in MAW First Nations delivery, supported by CMV Foundation.



**Agency contribution to whole of Government objectives**

Key objective	Agency's contribution
More jobs	<p>Due to new project partnerships core staff grew from 19.7 to 20.2 FTE.</p> <p>The Creative Consultants program builds career pathways for early career creatives through paid consultancy. Independent consultancy skills are developed while connecting them with clients. Participants increased from 12 to 23 experiencing over 201 sessions of paid employment.</p> <p>Music at Work, a new contemporary music career pathway program in secondary schools, provided 57 session days for 31 independent artists. Music At Work is developing a wide-ranging industry specialist database as: 1) a recruitment tool for high schools seeking expert mentors from music industries and 2) a pathway for freelance music industry professionals to connect with schools and the education sector.</p> <p>Independent artists were engaged in 245 specific roles throughout our programs.</p> <p>The Rapid Response Grant initiative provided a total of \$40k to 17 early career artists to assist them to continue working after COVID-19 stalled work options.</p>
Lower costs	<p>Delivery of programs on-line more cost efficient and invests in sustainable outcomes.</p>
Better Services	<p>A whole of organisation Risk Assessment and Management Plan endorsed by the Board.</p> <p>Each project has a Risk Assessment and Management Plan and Results Based Accountability evaluation plan in place.</p> <p>Safe and responsible provision of COVID-19 safe programming to communities, schools and early career artists for safety of participants and staff.</p>

## **Agency specific objectives and performance**



Embedding creativity in communities	<p><b>Northern Suburbs:</b></p> <p>Pom Pom visual arts studio for children up to 12 years old and their carers.</p> <p><b>Southern Suburbs:</b></p> <p>ExpressWay Arts aims to nurture and invest in the creativity of young people in the southern suburbs of Adelaide</p> <p>Stage Sparks workshops offer different art forms each term.</p> <p><b>Aboriginal and Torres Strait Islander arts and culture:</b></p> <p>Kids on Country community workshops in partnership with the City of Adelaide.</p>	<p>Prior to cancellation in April School holidays due to COVID-19, Pom Pom's 43 sessions attracted 332 participants engaging in 765 unique visits to the studio. The Term 2 program was facilitated through online workshops. Employed 31 artists.</p> <p>ExpressWay Arts provided 24 workshops for 11 young people between 15 and 20 years of age towards a radio play and theatrical outcome in DreamBIG Festival and Adelaide Fringe in 2021</p> <p>Stage Sparks had 140 individual registrations attending 64 workshops for 5-12 year olds.</p> <p>Kids on Country employed four ATSI artists and engaged 400 students from 13 schools.</p>
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	<p>NAIDOC in the Mall celebrated art and culture with a passing audience during NAIDOC week in July.</p> <p>Tarnanthi Festival Weaving and Dreaming workshops explored Ngarrindjeri weaving techniques and Dreaming.</p> <p>Tjitjiku Tjurkurpa (The Children's Dreaming) delivered with remote communities Mimili, Amata and Ernabella to teach and record ancient Inma in Pitjantjatjara and Yankunytjatjara languages.</p> <p>Adelaide Youth Orchestras' annual retreat undertook a program of ATSI art activity programmed by Carclew.</p> <p><b>Regional:</b></p> <p>Art Squad is a two-year program for creative people aged 18-23 living in regional, rural or remote South Australia. Art Squad provides support, networks and skills development to navigate bringing to life creative project ideas including collaborating with other artists, building new networks and creating a career path for the future.</p>	<p>NAIDOC in the Mall employed two ATSI artists to deliver workshops to 55 children aged 4-12 with 380 attending.</p> <p>Tarnanthi workshops offered six teenage participants two days with two ATSI artists representing four language groups.</p> <p>Tjitjiku Tjurkurpa had 68 participants and engaged 15 artists in three schools and their communities.</p> <p>130 AdYO members participated in three days of workshops delivered by six ATSI artists</p> <p>Nine squad members from across the state - Ceduna, Wudinna, Port Lincoln, Whyalla, Renmark, Encounter Bay, Kingscote and Mount Gambier – engaged in the equivalent of 50 days of development support sessions.</p>
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	<p>Writing Place / This Was Urgent Yesterday: Writing Place was a 9-day residency for 14 emerging regional playwrights held in the Flinders Ranges and Eyre Peninsula including master classes, small group tutorials and one-on-one sessions supporting participants to write 10-minute monologues for teenage performers about the experience of being a young person living in regional Australia. Delivered in partnerships with Country Arts SA and the Australian Theatre for Young People. This Was Urgent Yesterday is the published collection of the monologues written during Writing Place, in partnership with Currency Press.</p> <p><b>Youth Arts Company funding:</b> Carclew supports and invests in other small to medium companies to ensure programs for children and teens with few creative opportunities due to disadvantage including geographic isolation. Support for equitable access to fundamental cultural rights across South Australia through: Restless Dance Theatre, SA Circus School – Home of Cirkidz, D'Faces of Youth Arts in Whyalla, Riverland Youth Theatre, Kurruru delivered by Kura Yerlo. Patch Theatre Company also receives annual operational funding.</p>	<p>Writing Place engaged three mentors for 14 regional Australian writers in a nine-day residency.</p> <p>Carclew invested \$806,000 in the work of these companies who delivered a total of 601,000 paid and unpaid attendances and a total of 41,139 program participants</p> <p>Further funding for organisations provided \$70,380 in grants for Project Development and Capacity Building.</p>
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<p>Embedding creativity in schools</p>	<p><b>Secondary Schools:</b></p> <p>Music at Work, a contemporary music career pathway program for secondary students also developing an industry specialist database as:</p> <ol style="list-style-type: none"> <li>1) a recruitment tool for high schools seeking expert mentors from music related industries and</li> <li>2) an avenue for freelance music industry professionals to connect with schools and the education sector.</li> </ol> <p>This Was Urgent Yesterday, a performance project for regional young people aged 13-18 supported by classroom teachers and professional artist mentors to explore performance outcomes using scripts by emerging regional playwrights from across Australia in 2019.</p> <p><b>Primary Schools:</b></p> <p>Aboriginal Artists In Schools employs the expertise of Elders, artists and cultural practitioners in collaboration with teachers to address the opportunities and challenges of the Australian Curriculum: Aboriginal and Torres Strait Islander Histories and Cultures.</p>	<p>Music at Work delivered 57 session days in eight schools by 31 independent artists to over 500 students aged 13-18 at: Banksia Park International High School, Kauma Plains Area School, Murray Bridge High School, Playford International College, Reynella East College, Seaview High School, Warriappendi Secondary School, Woodville High School Nunga Program and Wiltja School.</p> <p>This Was Urgent Yesterday had 30 participants from Clare High School, Keith Area School and Port Augusta Secondary School.</p> <p>Aboriginal Artists in Schools commenced training with 21 artists who will facilitate delivery in 2020-21. COVID-19 resulted in a delay to the schedule.</p>
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	<p>Music Match, a collaboration program of music education support to benefit disadvantaged primary schools by addressing equitable access to professional music education. Music Match is also developing an online resource to assist schools navigate education opportunities into the future.</p>	<p>Music Match engaged 4802 students and 157 teachers.</p> <p>Excursions: Adelaide Festival Theatre, Adelaide Town Hall, Botanic Park, China (Jazz Tour), Grainger Studio, Murray Bridge Town Hall, Northern Sound System, Playhouse Theatre, Shedley Theatre, Thebarton Theatre.</p> <p>Incursions: Alberton Primary School, Elizabeth East Primary School, Elizabeth Grove Primary School, Elizabeth South Primary School, Elizabeth Vale Primary School, Fraser Park Primary School, Jervois Primary School, Kaurna Plains Primary School, Grainger Studios, Murray Bridge South Primary School, Mypolonga Primary School and Taillem Bend Primary School.</p> <p>Professional Development at: ActNow, Carclew, Concordia College, Playford International College, Alberton</p>
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		<p>Primary School, Elizabeth East Primary School, Elizabeth South Primary School, Murray Bridge South Primary School, and Tailem Bend Primary School.</p>
	<p>Musica Viva in Schools is engaged to deliver a program of music education to disadvantaged schools with professional musicians engaging teachers and students.</p>	<p>Engaged schools 62 and 74 concerts. 23 face to face and professional development workshops for teachers. 12,254 students at concerts and 24 student workshops (calendar year)</p>
	<p><b>Professional Learning for Teachers:</b></p>	
	<p>Developing Effective Arts Learning: (DEAL) is a professional arts learning program for primary teachers in South Australian government schools applying critical and creative thinking and advanced skills to address the opportunities and challenges presented by the Australian Curriculum: The Arts.</p>	<p>DEAL engaged six professional teaching artists, 32 teachers and approximately 375 primary school students in 10 schools: Darlington Primary, Modbury, Woodville Gardens Primary, Woodville Primary, Christie Downs Primary, Ingle Farm Primary, Elizabeth South Primary, The Pines, Para Hills West Primary, Hampstead Primary.</p>

	<p>Professional Development for Teachers – Come and Try. An introduction to Carclew’s Arts in Education programs: Creative Body Based Learning (CBL), Developing Effective Arts Learning (DEAL) and Aboriginal Artists in schools (AAIS).</p> <p>Creative Body Based Learning (CBL): a professional development program for primary school teachers designed to integrate arts-based instruction to enhance student learning experiences across the maths curriculum. Drawn from Drama-based Pedagogy (Dawson, 2018,) CBL provides alternative teaching strategies to increase student engagement and improve interest in learning.</p> <p>The program was scheduled to be delivered in 2 schools – The Pines and Woodville Primary – to six classes reaching in excess of 160 students during the first half of 2020. COVID-19 and the subsequent restrictions for school incursions postponed this activity. The aim is to deliver to these schools in Term 4 2020.</p>	<p>‘Come and Try’ delivered by three professional teaching artists and attended by 16 educators.</p> <p>Prior to the impact of COVID-19 restrictions CBL was promoted to regional and metropolitan schools via a 3 hour workshop, an information stall at the Teachers’ Big Day Out in January 2020 and face to face meetings with schools in public and private schools in metropolitan Adelaide and Category 1-4 schools in Pt Pirie and Pt Augusta.</p>
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<p>Embedding creativity in careers</p>	<p><b>Music:</b></p> <p>Music at Work - First Nations is a professional development program for First Nations music artists and industry professionals working in contemporary music and media to</p> <ol style="list-style-type: none"> <li>1/ elevate the capabilities of First Nations music professionals and</li> <li>2/ develop mentoring pathways for schools engagement.</li> </ol> <p><b>Visual arts:</b></p> <p>Emerging Curators (in partnership with City of Adelaide): a mentorship and public exhibitions program hosted in spaces in the City of Adelaide.</p> <p>Residents and Exhibitions: Fully subsidised studio spaces on site for artists of any discipline and mentoring for a curator in residence annually. The curator is responsible for a minimum of six exhibitions at Carclew House as part of their residency commitments. The program provides a space to work to develop their art form, gain industry support and expand professional networks and mentoring.</p> <p><b>Writing:</b></p> <p>The Residents and Exhibitions program included a writer in residence this year.</p>	<p>Music At Work – First Nations was gaining momentum and attracting additional partners in the final months of 2019. COVID-19 halted face to face delivery. Mentoring protocols and recording pathways established in preparation for future delivery.</p> <p>Emerging Curators 2019 program involved a total of 23 emerging artists and curators. Seven were from Aboriginal or Torres Strait Islander descent.</p> <p>Two curators in residence, Four artists in residence, 11 exhibiting artists Six exhibitions 242 audience attendances at exhibition openings Exhibition program was temporarily closed in March due to COVID-19.</p> <p>One writer in residence.</p>
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	<p>Also see Writing Place/This Was Urgent Yesterday (above)</p> <p><b>Industry policy and leadership:</b></p> <p>National Youth Arts Summit - Make Space, was a two-day conference focussing on young artists, arts workers and creatives under 30 who met on Day 1 to devise content and themes for Day 2.</p> <p><b>Professional development for early careers:</b></p> <p>Creative Consultants supports young people from diverse backgrounds into successful careers within creative industries by providing professional development support, coaching and paid consultancy work in the vital early stages of careers.</p> <p><b>Funding investment supporting independent early career artists:</b></p> <p>Carclew funding programs support emerging artists to become established professionals in their creative endeavour. For individuals, funding includes grants for self-designed, bespoke programs of professional development (up to \$12,000). Project grants (up to \$10,000 for individuals and \$20,000 for organisations) support the creation of original new work, capacity building for sustainability, and encourage excellence in arts activity for, by and with children and young people.</p>	<p>The 2019 National Youth Arts Summit attracted over 100 national participants and employed 11 independent artists as facilitators and presenters.</p> <p>Creative Consultants program increased from 12 to 23 participants who provided over 93 delivery days to 280 people.</p> <p>Individual Project and Development Grants saw a total of \$98,800 in grants to 13 out of 54 applications.</p>
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	<p>Fellowship Program allows for an artist or arts worker aged 26 years or under to pitch a bespoke professional development proposal. Applicants practicing in all creative mediums as well as the technical, administration and production areas can request financial support ranging from \$3,000 - \$12,000.</p> <p>Carclew QuickstART loans are interest-free commercial micro-loans for individual artists, groups and creative practitioners aged 18 - 26 years.</p>	<p>7 Fellowships totalling total of \$65,018</p> <p>Four independent artists accessed QuickstART loans during the period.</p>
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### Corporate performance summary

Covid-19 restrictions implemented swiftly and communicated thoroughly to staff, stakeholders, partners, communities and participants. On Tuesday 17 March 2020 the Chief Executive and Senior Management restricted access to the Carclew building and implemented working from home options for all staff, cancelled program delivery at external locations and all external face-to-face meetings. Initial date set to 30 April and then extended until easing of restrictions came into play in the new year 2020-21. Staff commenced working effectively from home offices within a 48-hour period and worked on postponing, rescheduling and reprogramming with delivery partners, schools and contracted artists.

Return to the worksite in July 2020 reflects the learning from enforced home office delivery during the previous four months. A hybrid 'new Covid' worksite model was implemented for the foreseeable future and informed by consultation involving all staff through a survey, focus groups, and consensus meetings.

All staff and their families have remained safe from Covid-19.

100% staff took up work from home option

100% staff involved in consultation for hybrid 'home office / work office' model

\$40,000 redirected to Rapid Response Grant program devised and delivered within four weeks to assist casual freelance early career artists impacted by shut down



## Employment opportunity programs

Program name	Performance
Creative Consultants	93 days of paid employment opportunities available to 23 early career arts workers.
Aboriginal Artists in School	21 ATSI artists undertook training in preparation for employment in 2021 post COVID-19.
Music at Work	31 independent artists employed to deliver 57 session days in secondary schools.

## Agency performance management and development systems

Performance management and development system	Performance
Half yearly performance reviews for all staff and training and development provided	100% of staff undertook annual performance review 60% undertook biannual performance review (Covid-19 interruptions)
Risk Assessment and Management Plans. Evaluation Plans	100% of programs developed or reviewed Risk Management Plans Organisational Risk Management Plan reviewed by the board Results Based Accountability Plans in plan for all programs

## Work health, safety and return to work programs

Program name	Performance
Work Health and Safety Committee	WHS Committee meets quarterly and reports regularly to the Carclew Board.
Employee Assistance Program	Optum- no services accessed in the reporting period

<b>Workplace injury claims</b>	<b>2019-20</b>	<b>2018-19</b>	<b>% Change (+ / -)</b>
Total new workplace injury claims	0	1	-100%
Fatalities	0	0	0%
Seriously injured workers*	0	0	0%
Significant injuries (where lost time exceeds a working week, expressed as frequency rate per 1000 FTE)	0	0	0%

\*number of claimants assessed during the reporting period as having a whole person impairment of 30% or more under the Return to Work Act 2014 (Part 2 Division 5)

<b>Work health and safety regulations</b>	<b>2019-20</b>	<b>2018-19</b>	<b>% Change (+ / -)</b>
Number of notifiable incidents ( <i>Work Health and Safety Act 2012, Part 3</i> )	0	0	0%
Number of provisional improvement, improvement and prohibition notices ( <i>Work Health and Safety Act 2012 Sections 90, 191 and 195</i> )	0	0	0%

<b>Return to work costs**</b>	<b>2019-20</b>	<b>2018-19</b>	<b>% Change (+ / -)</b>
Total gross workers compensation expenditure (\$)	0	0	0%
Income support payments – gross (\$)	0	0	0%

\*\*before third party recovery

Data for previous years is available at: <https://carclew.com.au/About-Us>

#### **Executive employment in the agency**

<b>Executive classification</b>	<b>Number of executives</b>
Chief Executive	1

Data for previous years is available at: <https://carclew.com.au/About-Us>

The [Office of the Commissioner for Public Sector Employment](#) has a [workforce +information](#) page that provides further information on the breakdown of executive gender, salary and tenure by agency.

## Financial performance

### Financial performance at a glance

The following is a brief summary of the overall financial position of the agency. The information is unaudited. Full audited financial statements for 2019-20 are attached to this report.

<b>Statement of Comprehensive Income</b>	<b>2019-20 Budget \$000s</b>	<b>2019-20 Actual \$000s</b>	<b>Variation \$000s</b>	<b>2018-19 Actual \$000s</b>
Expenses	4,472	3,932	(540)	3,718
Revenues	1,595	1,113	(482)	766
<b>Net cost of providing services</b>	<b>(2,877)</b>	<b>(2,819)</b>	<b>(278)</b>	<b>(2,952)</b>
Net Revenue from SA Government	2,909	2,886	(23)	2,958
<b>Net result</b>	<b>32</b>	<b>67</b>	<b>35</b>	<b>5</b>
<b>Total Comprehensive Result</b>	<b>32</b>	<b>67</b>	<b>35</b>	<b>5</b>

<b>Statement of Financial Position</b>	<b>2019-20 Budget \$000s</b>	<b>2019-20 Actual \$000s</b>	<b>Variation \$000s</b>	<b>2018-19 Actual \$000s</b>
Current assets	1,995	2,146	151	0
Non-current assets	129	129	0	0
<b>Total assets</b>	<b>2,124</b>	<b>2,275</b>	<b>151</b>	<b>0</b>
Current liabilities	1,499	1,615	116	0
Non-current liabilities	0	0	0	0
<b>Total liabilities</b>	<b>1,499</b>	<b>1,615</b>	<b>116</b>	<b>0</b>
<b>Net assets</b>	<b>625</b>	<b>660</b>	<b>35</b>	<b>0</b>
<b>Equity</b>	<b>625</b>	<b>660</b>	<b>35</b>	<b>0</b>

### Consultants disclosure

The following is a summary of external consultants that have been engaged by the agency, the nature of work undertaken, and the actual payments made for the work undertaken during the financial year.

#### Consultancies with a contract value below \$10,000 each

<b>Consultancies</b>	<b>Purpose</b>	<b>\$ Actual payment</b>
All consultancies below \$10,000 each x 6	Various programs	\$14,075



**Consultancies with a contract value above \$10,000 each**

<b>Consultancies</b>	<b>Purpose</b>	<b>\$ Actual payment</b>
None	None	\$ 0
	Total	\$ 0

Data for previous years is available at: <https://carclew.com.au/About-Us>

See also the [Consolidated Financial Report of the Department of Treasury and Finance](#) for total value of consultancy contracts across the South Australian Public Sector.

**Contractors disclosure**

The following is a summary of external contractors that have been engaged by the agency, the nature of work undertaken, and the actual payments made for work undertaken during the financial year.

**Contractors with a contract value below \$10,000**

<b>Contractors</b>	<b>Purpose</b>	<b>\$ Actual payment</b>
Creative Contractors x 166	Various Projects	\$217,986
Technical and Production x 6	Various Projects	\$7,127
Service Contracts x 36	Various Projects	\$30,922



**Contractors with a contract value above \$10,000 each**

<b>Contractors</b>	<b>Purpose</b>	<b>\$ Actual payment</b>
Electric Fields	Music Workshop/Performance	\$10,500
Leeanne Buckskin and Associates	Tjitjiku Tjukurpa Project Partner	\$17,000
Think Films	Documentation	\$ 27,227
Kuku Digital	Digital Resource Development	\$ 10,000
AFL Sports Ready	Trainee Management and Training	\$ 41,770
	Total	\$ 106,497

Data for previous years is available at: <https://carclew.com.au/About-Us>

The details of South Australian Government-awarded contracts for goods, services, and works are displayed on the SA Tenders and Contracts website. [View the agency list of contracts.](#)

The website also provides details of [across government contracts.](#)

## Risk management

### Risk and audit at a glance

Fraud detected in the agency

#### Fraud detected in the agency

Category/nature of fraud	Number of instances
No instances of fraud were suspected or detected during the reporting period	0

NB: Fraud reported includes actual and reasonably suspected incidents of fraud.

#### Strategies implemented to control and prevent fraud

The Finance and ROCO Committee, consisting of three Board Members, Carclew Chief Executive, Senior Manager, Finance and Operations and the Manager, Finance and Operations, review all accounts prior to each Board meeting. Systems and procedures are in place to control and prevent fraud.

Data for previous years is available at: <https://carclew.com.au/About-Us>

#### Public interest disclosure

Number of occasions on which public interest information has been disclosed to a responsible officer of the agency under the *Public Interest Disclosure Act 2018*:

0

Data for previous years is available at: <https://carclew.com.au/About-Us>

Note: Disclosure of public interest information was previously reported under the *Whistleblowers Protection Act 1993* and repealed by the *Public Interest Disclosure Act 2018* on 1/7/2019.

## Reporting required under any other act or regulation

Act or Regulation	Requirement
Australian Charities and Not-for profits Commission Act 2012	<p>Subdivision 60-C Annual financial reports</p> <p>60-10 Medium and large registered entities must give annual financial reports</p> <p>(1) A medium registered entity or a large registered entity must give the Commissioner a financial report of a financial year, together with any auditor's report or reviewer's report that the entity is required to obtain under section 60-20 or 60-25.</p> <p>(2) The registered entity must give the reports to the Commissioner no later than 31 December in the following financial year or such later time as the Commissioner allows.</p>

## Reporting required under the *Carers' Recognition Act 2005*

- A budget is available for additional staff to assist with client special needs when required.
- Carclew is an affiliate of the South Australian Companion Card Program and recipients of Carclew grants are required to commit to the program through their funding agreements.
- Applicants can submit funding proposals as a video package.
- The needs of individual carers are recognised within program design and delivery.
- Community based programs delivered by Carclew such as Pom Pom and ExpressWay Arts include the attendance of carers who support the participation of those in their care or, at times, participate in their own right in projects tailored to them.

## Public complaints

### Number of public complaints reported

Complaint categories	Sub-categories	Example	Number of Complaints 2019-20
Professional behaviour	Staff attitude	Failure to demonstrate values such as empathy, respect, fairness, courtesy, extra mile; cultural competency	0
Professional behaviour	Staff competency	Failure to action service request; poorly informed decisions; incorrect or incomplete service provided	0
Professional behaviour	Staff knowledge	Lack of service specific knowledge; incomplete or out-of-date knowledge	0
Communication	Communication quality	Inadequate, delayed or absent communication with customer	0
Communication	Confidentiality	Customer's confidentiality or privacy not respected; information shared incorrectly	0
Service delivery	Systems/technology	System offline; inaccessible to customer; incorrect result/information provided; poor system design	0
Service delivery	Access to services	Service difficult to find; location poor; facilities/ environment poor standard; not accessible to customers with disabilities	0
Service delivery	Process	Processing error; incorrect process used; delay in processing application; process not customer responsive	0
Policy	Policy application	Incorrect policy interpretation; incorrect policy applied; conflicting policy advice given	0
Policy	Policy content	Policy content difficult to understand; policy unreasonable or disadvantages customer	0



<b>Complaint categories</b>	<b>Sub-categories</b>	<b>Example</b>	<b>Number of Complaints 2019-20</b>
Service quality	Information	Incorrect, incomplete, out dated or inadequate information; not fit for purpose	0
Service quality	Access to information	Information difficult to understand, hard to find or difficult to use; not plain English	0
Service quality	Timeliness	Lack of staff punctuality; excessive waiting times (outside of service standard); timelines not met	0
Service quality	Safety	Maintenance; personal or family safety; duty of care not shown; poor security service/ premises; poor cleanliness	0
Service quality	Service responsiveness	Service design doesn't meet customer needs; poor service fit with customer expectations	0
No case to answer	No case to answer	Third party; customer misunderstanding; redirected to another agency; insufficient information to investigate	3
		<b>Total</b>	<b>3</b>

<b>Additional Metrics</b>	<b>Total</b>
Number of positive feedback comments	51 positive reports
Number of negative feedback comments	1x facilities hire 1x exhibition content 1x artists employment
Total number of feedback comments	54
% complaints resolved within policy timeframes	100%

Data for previous years is available at: <https://carclew.com.au/About-Us>

**Service Improvements resulting from complaints or consumer suggestions over 2019-20**

Risk Management plan for foyer gallery space for public access exhibitions to mitigate risk for more controversial exhibitions

Terms and conditions in all hire contracts to be reviewed to clarify the terms.

Addition of Force Majeure clause in all employment contracts.

## **Appendix: Audited financial statements 2019-20**



Carlew Incorporated  
30th June 2020  
Report by the Board of Directors

During the financial year, no officer of the Association, or any firm of which an officer is a member, or any corporate in which an officer has a substantial interest, has received or become entitled to receive a benefit as a result of a contract between an officer, firm or corporate and the Association.

During the financial year, no officer of the Association has received directly or indirectly from the Association any payment or other benefit of a pecuniary value, other than in the case of officers employed by the Association, approved salaries which have been determined in accordance with general market conditions.

Dated at Adelaide this 11<sup>th</sup> day of September 2020

Signed in accordance with a resolution of the Board

  
Jane Doyle - Chairperson

  
Patricia Walton - Chief Executive

Cardew Incorporated  
30th June 2020  
Statement by the Board of Directors

The Board has determined that the Association is not a reporting entity and that the special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the Financial Statements.

In the opinion of the Board of Cardew Incorporated (the 'Association') the financial statements as set out on pages 3 to 14:

1. Presents a true and fair view of the financial position of Cardew Incorporated as at 30 June 2020 and its performance for the year ended on that date and Australian Accounting Standards (including Australian Accounting Interpretations) of the Australian Accounting Standards Board to the extent described in Note 1 to the Financial Statements.
2. This declaration is signed in accordance with sub 60.16(2) of the Australian Charities and Not for profits Commission Regulation 2013.
3. At the date of this statement, there are reasonable ground to believe that Cardew Incorporated will be able to pay its debts as and when they fall due.

Signed in accordance with a resolution of the Board.

  
Jane Doyle - Chairperson

  
Patricia Walton - Chief Executive

Dated at Adelaide this 11<sup>th</sup> day of September 2020

**Carclew Incorporated**  
**Statement of Comprehensive Income**  
**For the year ended 30 June 2020**

		2020	2019
Income	Note	\$	\$
South Australian Government grants	2(a) & 4(c)	3,020,945	2,958,091
Other grants	2(a)	274,385	338,102
Trusts and Foundations	2(a)	60,854	70,904
Fundraising	2(a)	124,810	124,013
Earned income	2(a)	455,514	218,851
<b>Total income</b>		<b>3,976,510</b>	<b>3,707,961</b>
<b>Expenses</b>			
<b>Administration &amp; Directorate</b>			
Administration		540,752	494,277
Directorate		246,921	258,289
Facilities		7,806	8,506
Odoro Theatre		-	-
<b>Arts Programs</b>			
Arts Programs		674,157	568,553
Aboriginal Artists in Schools CESA		420	2,650
NIS ATSI Professional Development		2,836	-
Artists in Schools		35,122	31,671
Carclew Futures		10,398	16,872
Contemporary Music		-	2,289
Creative Bodybased Learning		2,070	2,882
Creative Experts		34,713	79,132
DEAL - Developing Effective Arts Learning		89,999	88,193
Dusk Arts Market		-	21,807
Emerging Curators Program		18,152	8,677
Explore Arts		-	19,989
ExpressWay Arts		42,498	65,319
Gig in the Grounds		1,000	-
History Festival Open Day		-	-
Music at Work		168,508	-
Music Match / Arts Match		81,428	130,904
Music in Motion		55,216	-
National Sector Summit		44,854	-
Ngaminjari Yarnun - ATSI Artists in Residence		-	2,290
Pom Pom		103,875	110,343
Regional Youth Arts Creative Producer		117,965	108,452
Residents & Exhibitions		8,527	10,472
Smart Arts		-	14,360
Stage Sparks		45,501	52,113
Strategic Initiatives		4,776	8,618
Stories without Borders - Media & Multiculturalism		-	47,849
The Writing Place		34,210	-
Tjijiku Tjukupa		83,736	120,605
This Was Urgent Yesterday		3,506	-
<b>Marketing &amp; Development</b>			
Marketing & Development		200,579	223,418
Development		6,916	18,350
Marjorie Film Project		5,000	-
<b>Carclew Funding Program</b>			
Carclew Board & Committees		2,124	1,251
Carclew Funding Program		1,180,496	1,191,831
<b>Total expenses</b>		<b>3,931,667</b>	<b>3,718,364</b>
<b>Surplus before interest income</b>		<b>45,243</b>	<b>(10,372)</b>
<b>Interest income</b>		<b>22,415</b>	<b>16,107</b>
<b>Surplus for the period</b>		<b>67,658</b>	<b>5,734</b>

The above statement of comprehensive income should be read in conjunction with the accompanying notes set out on pages 7 to 14

**Cardew Incorporated**  
**Statement of Financial Position**  
**As at 30 June 2020**

	Note	2020 \$	2019 \$
<b>Current Assets</b>			
Cash and Cash Equivalents	9(a)	2,037,963	1,866,184
Receivables	3	101,892	297,268
Other Assets	4	10,950	32,071
<b>Total Current Assets</b>		<u>2,150,815</u>	<u>2,194,503</u>
<b>Non-Current Assets</b>			
Plant & Equipment	5	129,474	62,488
<b>Total Non-Current Assets</b>		<u>129,474</u>	<u>62,488</u>
<b>Total Assets</b>		<u>2,280,290</u>	<u>2,256,990</u>
<b>Current Liabilities</b>			
Payables	6	214,585	242,295
Grants and Income in Advance	8(b)	1,056,593	1,042,450
Philanthropic Foundations	8(b)	151,593	156,889
Provisions	7	197,063	222,450
<b>Total Current Liabilities</b>		<u>1,619,834</u>	<u>1,664,103</u>
<b>Non-Current Provisions</b>	7	<u>-</u>	<u>-</u>
<b>Total Liabilities</b>		<u>1,619,834</u>	<u>1,664,103</u>
<b>Net Assets</b>		<u>660,455</u>	<u>592,797</u>
<b>Members' Funds</b>			
Retained Surplus		660,455	592,797
<b>Total Members' Funds</b>		<u>660,455</u>	<u>592,797</u>

The above statement of financial position should be read in conjunction with the accompanying notes set out on pages 7 to 14



Carclew Incorporated  
Statement of Changes in Members' Funds  
For the year ended 30 June 2020

	Retained Surplus	Total
Balance at 1 July 2019	587,063	587,063
Surplus attributable to members	5,734	5,734
Balance at 30 June 2019	<u>592,797</u>	<u>592,797</u>
Surplus attributable to members	<u>67,658</u>	<u>67,658</u>
Balance at 30 June 2020	<u>660,455</u>	<u>660,455</u>

The above statement of changes in members' funds should be read in conjunction with the accompanying notes set out on pages 7 to 14.

Carlelew Incorporated  
Statement of Cashflows  
For the year ended 30 June 2020

	Note	2020 \$	2019 \$
Cash flows from operating activities			
Receipts from State Government Grants		1,544,242	1,577,287
Receipts from Grants, Sponsorship, Activities & Other income		947,916	1,239,125
Interest Received		22,415	16,107
Payments for Administration		(340,752)	(494,277)
Payments for Projects & Activities		(1,782,736)	(2,030,402)
Net cash provided by operating activities	9(b)	291,066	307,840
Cash flows from investing activities			
Payment for fixed assets		(93,331)	-
Proceeds on disposal of fixed assets		-	-
Net cash (used in) investing activities		(93,331)	-
Cash flows from Carlelew Administered Grants			
Funds Received from State Government	\$	1,125,801	1,107,713
Disbursements of Administered Grants	\$	(1,150,726)	(1,111,713)
Net cash provided by/(used in) Carlelew Administered Grants		(24,925)	(4,000)
Increase/(Decrease) in cash held		172,799	303,840
Cash at beginning of the financial year		1,885,164	1,561,324
Cash at end of the financial year	9(a)	2,037,963	1,865,164

The above statement of cash flows should be read in conjunction with the accompanying notes set out on pages 7 to 14

**Cardlaw Incorporated**  
**Notes to the financial statements for the year ended 30 June 2020**

**1. Statement of Significant Accounting Policies**

The Association is domiciled in Australia

This financial report was authorised for issue by the directors on ..... 11<sup>th</sup> September 2020

The financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Australian Charities and Not-for-profits Commission. The Board has determined that the association is not a reporting entity.

The financial report has been prepared on an accrual basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

**(a) Income Tax**

The Association is exempt from Income Tax, pursuant to the Income Tax Assessment Act.

**(b) Plant and Equipment**

*Basis of measurement of carrying amount*

Each class of property, plant and equipment is carried at cost less accumulated depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

*Depreciation*

The depreciable amount of all fixed assets are depreciated on a diminishing value basis over the asset's useful life commencing from the time the asset is held ready for use.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset	Depreciation rate
Office Equipment	25% - 33%
Theatre Equipment	25% - 40%
Motor Vehicles	20%

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income.

**(c) Leases**

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses on a straight line basis over the lease term.

**AASB 16**

For the reporting period ended 30 June 2020, AASB 16 - Leases replaces AASB 117 - Leases, with the date of initial application being 1 July 2019.

With the exception of popcorn leases, the Organisation was not party to any other lease agreements at the transition date. The Organisation has applied the optional exemption from the requirement to fair value the right-of-use asset arising from their popcorn leases for which they incur no or nominal consideration.

1. Statement of Significant Accounting Policies (continued)

(d) Impairment of Assets

At each reporting date, the association reviews the carrying amounts of all assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value-in-use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the statement of comprehensive income.

(e) Employee Benefits

Employee benefits comprise wages and salaries, annual, long-service and non-accumulating sick leave, and contribution to superannuation plans.

Liabilities for wages and salaries expected to be settled within 12 months of balance date are recognised in other payables in respect of employees' services up to reporting date. Liabilities for annual leave in respect of employees' services up to reporting date which are expected to be settled within 12 months of balance date are recognised in the provision for annual leave. Both liabilities are measured at the amounts expected to be paid when the liabilities are settled. Liabilities for non-accumulating sick leave are recognised when leave is taken and are measured at the rates paid or payable.

The provision for employee entitlements to long service leave represents the amount which the Association has a present obligation to pay resulting from employees with more than six years of service provided up to the balance date. The provision for Long Service Leave has been calculated at nominal amounts based on current wage and salary rates and includes related on-costs.

(f) Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(g) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks and other short-term highly liquid investments with original maturities of three months or less.

(h) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Tax Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST components of investing and financing activities, which are disclosed as operating cash flows.

(i) Revenue Recognition

Grant income

Grant revenue is recognised in the income statement when the entity obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

When grant revenue is received whereby the entity incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the balance sheet as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

AASB 15 & AASB 1058

AASB 15 - Revenue from Contracts with Customers replaces AASB 116 - Revenue, AASB 111 - Construction Contracts, AASB 1004 - Contributions and several revenue-related Interpretations. AASB 1058 - Income of Not-for-Profit Entities became applicable to the Organisation during the current reporting period. The initial application date of these Standards was 1 July 2019.

The Organisation applied these new standards using the modified retrospective approach, and accordingly the comparative information has not been restated. Furthermore, the initial adoption of these new Standards has not materially impacted the financial statements, and accordingly the retained surplus as at 1 July 2019 has not been adjusted for the first time adoption of these Standards.



Cardew Incorporated  
Notes to the financial statements for the year ended 30 June 2020

f. **Statement of Significant Accounting Policies (continued)**

*Donations and bequests*

General donations and bequests are recognised as revenue when received. Donations to specific projects are treated as grants in advance and recognised as revenue when the projects are delivered and project expenses incurred.

*Interest Revenue*

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument.

*Revenue from sale of goods and rendering of services*

Revenue from the sale of goods is recognised upon the delivery of goods to customers.

Revenue from the rendering of a service is recognised upon the delivery of the service to customers.

*Treatment of Goods and Services Tax (GST)*

All revenue is stated net of the amount of goods and services tax (GST)

iii. **Trade creditors and other payables**

Trade payables and other payables represent liabilities for goods and services provided to the association prior to the end of the financial year that are unpaid. These amounts are usually settled in 30 days or less. The notional amount of the creditors and other payables is deemed to reflect fair value.

(k) **Trade and other receivables**

Trade receivables are recognised and carried at original invoice amount less an allowance for uncollectable amounts. Normal terms of settlement are 30 days. The notional amount of the receivable is deemed to reflect fair value.

An allowance for doubtful debts is made when there is objective evidence that the company will not be able to collect the debts. Bad debts are written off when identified.

Carclew Incorporated  
Notes to the financial statements for the year ended 30 June 2020

<b>2. Income from Operating Activities</b>	<b>2020</b>	<b>2019</b>
	<b>\$</b>	<b>\$</b>
(a) SA Government Grants:		
SA Government Operations Grant	2,778,925	2,885,000
SA Government Grants - other	245,020	273,091
Total SA Grant Income	<u>3,023,945</u>	<u>2,958,091</u>
Other Grants		
Other grants	274,385	336,102
Total Grant Income	<u>3,298,330</u>	<u>3,294,193</u>
Trusts and Foundations		
Trusts and Foundations	60,854	70,904
Total Trusts and Foundations	<u>60,854</u>	<u>70,904</u>
Fund raising:		
Giving Circle	4,613	2,913
Donations	119,987	121,100
	<u>124,600</u>	<u>124,013</u>
Earned income		
Income from operating activities	216,781	216,062
Other income	20,053	3,829
Cash Boost Stimulus	50,000	-
Jobkeeper	207,000	-
Total earned income	<u>493,834</u>	<u>219,891</u>
(b) Significant expenses:		
The following significant expense items are relevant in explaining the financial performance:		
Employee expenses	1,792,872	1,578,244
Operating lease rental expense	14,066	13,592

<b>3. Receivables</b>	<b>2020</b>	<b>2019</b>
	<b>\$</b>	<b>\$</b>
Current		
Trade receivables	96,878	287,266
GST Receivable	5,014	-
Total receivables	<u>101,892</u>	<u>287,266</u>

Receivables are assessed for recoverability and a provision for impairment is recognised when there is objective evidence that an individual trade receivable is impaired. No impairment was required at 30 June 2020 (2019: Nil)

<b>4. Other Assets</b>	<b>2020</b>	<b>2019</b>
	<b>\$</b>	<b>\$</b>
Prepayments	10,950	32,071
	<u>10,950</u>	<u>32,071</u>

Cardew Incorporated  
Notes to the financial statements for the year ended 30 June 2020

5. Plant and Equipment

Reconciliations

Movements in the carrying amounts for each class of plant and equipment between the beginning and end of the current and prior financial year.

	Office Equipment	Motor Vehicles	Theatre Equipment	Building Improvement	Furniture & Fittings	Total
<i>Plant and equipment - at cost</i>						
Balance at 1 July 2018	151,479	104,892	-	-	32,587	288,958
Additions	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Balance at 30 June 2019	151,479	104,892	-	-	32,587	288,958
Balance at 1 July 2019	151,479	104,892	-	-	32,587	288,958
Additions	10,902	82,429	-	-	-	93,331
Disposals	-	-	-	-	-	-
Balance at 30 June 2020	162,381	187,321	-	-	32,587	382,289
<i>Plant and equipment - accumulated depreciation</i>						
Balance at 1 July 2018	139,742	45,840	-	-	23,329	208,911
Depreciation charge for the year	3,436	11,810	-	-	2,315	17,561
Disposals	-	-	-	-	-	-
Balance at 30 June 2019	143,178	57,650	-	-	25,643	226,469
Balance at 1 July 2019	143,178	57,650	-	-	25,643	226,469
Depreciation charge for the year	5,282	19,068	-	-	1,995	26,345
Disposals	-	-	-	-	-	-
Balance at 30 June 2020	148,460	76,717	-	-	27,638	252,814
<i>Plant and equipment - carrying amounts</i>						
At 30 June 2019	8,301	47,244	-	-	6,943	62,488
At 30 June 2020	13,921	110,604	-	-	4,949	129,474

6. Payables

	2020	2019
	\$	\$
Trade creditors	68,784	111,204
Accrued expenses	77,888	48,228
Payroll accruals	60,914	51,344
Deposits on hire	5,959	9,251
GST Payable	-	22,267
	<u>214,545</u>	<u>242,295</u>

**Cardew Incorporated**  
**Notes to the financial statements for the year ended 30 June 2020**

<b>7. Provisions</b>	<b>2020</b>	<b>2019</b>
	<b>\$</b>	<b>\$</b>
Current		
Annual leave	101,328	107,291
Long Service Leave	26,135	115,193
	<u>127,463</u>	<u>222,484</u>
Non Current		
Long Service Leave	-	-
Number of employees at year end	28	25

<b>8. Grants and Income in Advance</b>	<b>2020</b>	<b>2019</b>
	<b>\$</b>	<b>\$</b>
(a) <i>Project Grant and Income in Advance</i>		
Artists in Schools	100,000	35,122
Arts Programs	-	4,545
Cardew Futures	-	10,000
Child decided funding project	-	-
DEAL - Developing Effective Arts Learning	251,871	341,870
Emerging Curators Program	-	12,520
ExpressWay Arts	31,850	-
Facilities	-	1,473
Gig Rig - Music Mobile	-	80,000
Music at Work	550,430	450,000
National Sector Summit	-	19,955
PCM POM	18,805	-
Stage Sparks	9,500	-
Stories without Borders - Media & Multiculturalism	-	-
Tjilku Tjukurpa	25,000	-
Regional Youth Arts Creat - TWUJ	38,180	-
Regional Youth Arts Creat - Writing Place	-	29,780
June S Tanner Scholarship	-	4,000
Cardew Grants & Disbursements	8(c) <u>28,346</u>	<u>53,271</u>
	<u>1,056,593</u>	<u>1,042,455</u>
(b) <i>Foundations</i>		
Music Match / Arts Match	64,850	125,704
Creative Bodybased Learning	22,118	22,118
Creative Experts	55,000	9,167
Tjilku Tjukurpa	9,825	-
	<u>151,793</u>	<u>156,989</u>

**(c) Cardew Grants & Disbursements**

During the year, Cardew Inc. administered the disbursement of grants and Fellowships from the SA Government (Department for Education), to various Youth Arts Organisations and individual emerging artists.

The amounts disbursed are included in the operating accounts of the Association. The balance of funds remaining undistributed is included in the Statement of Financial Position.

The total amounts received and distributed in respect of the funding year ended 30 June 2020 and 2019, are as follows:

	<b>2020</b>	<b>2019</b>
	<b>\$</b>	<b>\$</b>
Cardew Administered Grants Brought Forward	53,271	57,271
Cardew Administered Grants Received	1,125,801	1,107,713
Cardew Administered Grants Disbursements	(1,150,726)	(1,111,713)
Cardew Administered Grants Carried Forward	<u>28,346</u>	<u>53,271</u>
Represented by:		
Cash (included in Cash at Bank)	<u>28,346</u>	<u>53,271</u>
	<u>28,346</u>	<u>53,271</u>

Cardew Incorporated  
Notes to the financial statements for the year ended 30 June 2020

9. Notes to the Statement of Cashflows	2020	2019
	\$	\$
(a) Reconciliation of cash and cash equivalents		
For the purposes of the statement of cashflows, cash includes cash on hand and at bank. Cash as at the end of the financial year is shown in the statement of cashflows and reconciled to the related items in the statements of financial position as follows:		
Cash on hand	1,136	1,080
Cash at Bank	2,036,627	1,894,084
	<u>2,037,763</u>	<u>1,895,164</u>
(b) Reconciliation of surplus from ordinary activities to net cash provided by:		
Surplus/(Loss) for the period	67,658	5,734
Cash flows excluded from profit attributable to operating activities		
Depreciation expense	26,345	17,562
Changes in assets and liabilities during the financial year:		
(Increase)/decrease in receivables	165,376	(277,484)
(Increase)/decrease in other assets	21,112	(32,071)
(Decrease)/increase in payables	(27,710)	84,610
(Decrease)/increase in grants and income in advance	8,742	499,287
(Decrease)/increase in employee provisions	(25,391)	26,200
Cardew Board grants received	(1,125,801)	(1,107,713)
Cardew Board grants disbursed	1,150,726	1,111,713
Net cash (used in)/provided by operating activities	<u>291,665</u>	<u>307,638</u>

10. Related party disclosures

The names of each person holding the position of Board member during the financial year are:

Ms Jane Doyle	Chair
Mrs Rosina Di Muro	Deputy Chair
Mr Andrew Boeyen	Member and Chair Finance and RCOO Committee
Mr Anthony Peluso	Member and Member Finance and RCOO Committee
Dr Paula Purty	Member - Retired September 6, 2019
Mr Craig Yeung	Member
Ms Bronwyn Sugars	Member
Ms Lee Ping Angela Flynn	Member
Ms Sidsal Pawkes	Member and Staff Nominee - Retired October 25, 2019
Mr Jden Redden	Member - Commenced December 13, 2019
Ms Braiden Otto	Member and Staff Nominee - Commenced October 25, 2019

The persons listed above held the position of Board member for the whole of the financial year unless otherwise stated.

**Remuneration**

Amounts totalling \$5,004 (2019: \$4,589) of which \$2,731 (2019: \$2,721) was donated back to the Cardew Fellowship Program, were paid to Board members during the year being for honorariums and meeting attendance fees as determined by the Department of the Premier and Cabinet through the Minister for the Arts.

During the financial year, no officer of the Association has received directly or indirectly from the Association any payment or other benefit of pecuniary value, other than approved salaries which have been determined in accordance with the South Australian Government Wages Parity (Salaried) Enterprise Agreement 2014.

**Other related parties**

Other related parties transactions to value of \$13,876 (2019: \$5,760) were paid during the year. These were priced at an arms-length basis and were no more favourable than those that would have been paid if dealing with unrelated parties.



Carlelew Incorporated  
Notes to the financial statements for the year ended 30 June 2020

11. Events after Balance Date

At the date of signing, there were no events subsequent to balance date which would have a material effect on the financial statements.

12. Economic Dependence

The Association is dependent upon the ongoing receipts of grants from the State Governments for its ongoing activities.

13. The registered office and principal place of business:

Carlelew Incorporated  
11 Jeffcott Street  
North Adelaide SA 5006

**Bentleys SA Audit Partnership**

Level 5  
83 Pirie Street  
Adelaide SA 5000

GPO Box 939  
Adelaide SA 5001

ABN 43 877 091 903

T +61 8 8372 7900  
F +61 8 8372 7999

admin@adel.bentleys.com.au  
bentleys.com.au

**INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF CARCLEW INCORPORATED****Opinion**

We have audited the accompanying financial report, being a special purpose financial report, of Carclew Incorporated, which comprises the statement of financial position as at 30 June 2020, and the statement of comprehensive income, statement of changes in members' funds and statement of cash flows for the year then ended, and notes to the financial statements including a summary of significant accounting policies and the statement by the board of directors.

In our opinion, the accompanying financial report of Carclew Incorporated has been prepared in accordance with Div 60 of the Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act), including:

- i. Giving a true and fair view of the registered entities financial position as at 30 June 2020 and of its financial performance for the year then ended; and
- ii. Complying with Australian Accounting Standards to the extent described in Note 1, and Div 60 of the Australian Charities and Not-for-profits Commission Regulation 2013.

**Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the entity in accordance with the ACNC Act, the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Emphasis of Matter – Basis of Accounting**

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the registered entity's financial reporting responsibilities under the Australian Charities and Not-for-profits Commission Act 2012. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

**Responsibilities of Management and Those Charged with Governance for the Financial Report**

The board of directors is responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the Australian Charities and Not for Profits Commission Act

2012 and is appropriate to meet the needs of the members. The board's responsibility also includes internal control as board determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

#### **Auditor's Responsibility for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

Paragraph 41(c) of ASA 700 explains that when law, regulation or national auditing standards expressly permit, reference can be made to a website of an appropriate authority that contains the description of the auditor's responsibilities, rather than including this material in the auditor's report, provided that the description on the website addresses, and is not inconsistent with, the description of the auditor's responsibilities below. When the auditor refers to a description of the auditor's responsibilities on a website, the appropriate authority is the Auditing and Assurance Standards Board and the website address is <http://www.auasb.gov.au/Home.aspx>.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Bentleys SA Audit Partnership



DAVID PAPA  
Partner

Dated at Adelaide this 11<sup>th</sup> day of September 2020